

TRAFFORD COUNCIL

Report to: Health & Well-Being Board
Date: 22nd January 2016
Report for: Information/Action
Report of: Kerry Purnell, Head of Communities & Partnerships,
Trafford Council

Report Title

New processes for the running of HWBB meetings

Purpose and Summary

This report recommends for consideration how the Health and Wellbeing Board might be run henceforth, reporting mechanisms and how it will connect with other Boards and Partnerships within the Trafford Partnership structure.

Recommendation(s)

The HWBB notes the contents of this report and agrees

- The recommended representation of the HWBB on the Trafford Partnership Board
- To adopt a performance dashboard in relation to the agreed Health and Wellbeing priorities
- To receive a quarterly report outlining performance against the Health and Wellbeing priorities, against the Trafford Locality Plan and the Better Care Fund programme
- To receive a quarterly combined information report from the Safer Trafford Partnership, the Sports and Physical Activity Partnership and Health Watch.
- To discuss any exceptions or barriers to progress highlighted by the above reports
- To receive issues as agenda items from any partners for presentation and discussion which impact or have the potential to impact on performance or progress in relation to the reduction of health inequalities and the health and wellbeing agendas in Trafford in their broadest sense
- To agree as part of the agenda any key messages to be shared with the Growth and Strong Communities Boards at the start of the lunchtime networking event and any future issues to be raised to the Trafford Partnership Board

Contact person for further information:

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1 New Terms of Reference

- 1.1 At the HWBB on 1st December revised Terms of Reference were agreed for recommending to Trafford Council for adoption. The new TOR were presented to the Full Council meeting held on 20th January 2016. Given the close proximity to this meeting any feedback will be given verbally.

2 HWBB representation on the Trafford Partnership Board

- 2.1 The chairs team for the Trafford Partnership Board have agreed that the revised Board should be smaller in order to focus on the key strategic issues facing Trafford and to provide leadership to a small number of key work programmes such as the expansion of complex dependency. It will recommend to the next Partnership Board on the afternoon of the 22nd January that there should be 2 representatives from each of the 3 strategic boards on the Partnership Board.
- 2.2 For the Health and Wellbeing Board the proposed representatives are Dr Nigel Guest and Chief Superintendent Mary Doyle from GMP. Consideration should be given to nominating a substitute. Superintendent Jim Liggett already attends the Partnership Board in Mary's absence. Another substitute would be appropriate.
- 2.3 For information Matthew Colledge represents the CCG on the Partnership Board and John Pearce, Corporate Director from Trafford Council is normally in attendance.
- 2.4 The Trafford Partnership Board asks that at the start of the lunchtime networking session on each of the quarterly Trafford Partnership days the HWBB agrees key messages to share with the other 2 strategic boards.

3 Process for future Health and Wellbeing Board meetings

- 3.1 At the Governance task group meeting held on Friday 13th November 2015, as well as the recommendations which shaped the revised Terms of Reference, the group also emphasized the need for the HWBB to be more strategic. It does not have a commissioning function but, through a positive relationship with the Joint Commissioning Board, should help shape strategic commissioning decisions and those concerning structural reform in Health and Social Care, as well as providing oversight and reassurance to delivery against its own key priorities. It recommended that a performance dashboard should be put in place with a single performance and exception report brought to each quarterly meeting.
- 3.2 It is therefore proposed that a performance report be brought to each meeting and should address progress against the agreed health and wellbeing priorities and the Trafford Locality Plan. Information will be provided from all relevant sources including the Joint Commissioning Board (or its composite sub-groups) and any other of the partnerships within the overall structure to which the HWBB may have delegated programmes of work.
- 3.3 It is also proposed that a single combined report at each meeting will be received from the thematic partnerships aligned to the HWBB and Health Watch, with annual reports submitted by the two Safeguarding Boards.
- 3.4 The focus for discussion is proposed to be on exceptions or barriers to progress reported in the performance report and on issues raised by any partners for presentation which impact or have the potential to impact on performance or progress in relation to the

reduction of health inequalities and the health and wellbeing agendas in Trafford in their broadest sense.

- 3.5 Such influence and focus on performance, and the barriers and opportunities which impact upon it, rather than a body which merely ratifies reports will make the HWBB it a more attractive forum for Chief Executive officers from health care providers to attend alongside other key strategic partners.

4 Trafford Partnership dates for the rest of 2016

10 am to 2 pm Friday 15th April 2016

10 am to 2 pm Friday 15th July 2016

10 am to 2 pm Friday 21st October 2016

6 Recommendations

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- To discuss any exceptions or barriers to progress highlighted by the above reports
- To receive issues as agenda items from any partners for presentation and discussion which impact or have the potential to impact on performance or progress in relation to the reduction of health inequalities and the health and wellbeing agendas in Trafford in their broadest sense
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Appendices: TOR and Membership of Health and Well Being Board